

**GUIDELINE FOR THE SCHOLARSHIP TO THE DIFFERENTLY ABLED STUDENTS
STUDYING IN CLASS IX, X, XI & XII DURING 2023-24 IN GOVT. & PROV. SCHOOLS
UNDER DEPARTMENT OF SCHOOL EDUCATION, GOVT. OF ASSAM**

This is for the information to all concerned that the online application process for the scheme of “Scholarship to the Differently Abled Student” studying in class XI X, XI & XII has been started w.e.f. 17/08/2023 till 30/10/2023 through the official website www.madhyamik.assam.gov.in or <https://bidyarthi.co.in> and through ‘Bidyarthi’ Mobile App.

Only the students of **Government and Provincialised schools** under Department of School Education, Govt. of Assam are eligible to apply in this scholarship scheme.

NAME OF THE SCHEME:

- “Scholarship to the Differently Abled Student” studying in class XI X, XI & XII in Government and Provincialised schools under Department of School Education, Govt. of Assam

ELIGIBILITY CRITERIA:

- Student must be under the “differently abled” category.
- Student must have valid differently abled certificate from the competent authority of Govt. of Assam.
- Student must be studying in class IX, X, XI, XII during the academic year 2023-24 in Government & Provincialised schools under Department of School Education, Govt. of Assam.
- Having Savings Bank Account from a recognised bank.
- No bar regarding the Annual Income of the family/ Parents.

RATE OF SCHOLARSHIP:

- Rs. 4800/- P.A. for Class IX & X students.
- Rs. 6000/- P.A. for Class XI & XII students.

GENERAL INSTRUCTIONS TO THE HEAD OF THE INSTITUTION:

1. **Each Institution shall REGISTER and SUBMIT ONLINE APPLICATIONS on behalf of all the eligible candidates.**
2. Eligible candidates **need not submit individual applications.**
3. For Institution REGISTRATION, each Head of the Institution (HoI) must have a valid **E-mail ID** & Mobile No. of the Head of the Institution (HoI).
4. Before filling-up of the online applications the Head of the Institution (HoI) shall download the Advertisement/Guideline and read the instructions carefully.
5. The Head of the Institutions (HoI) must ascertain the eligibility of the candidates before filling up of application forms.
6. The Head of the Institution (HoI) shall collect the **original Bank Pass Book, Aadhaar Card** of the differently abled students for the scheme.
7. The responsibility of correct entry of Bank Details lies solely on the Head of the Institution.
8. The Department will not take responsibility of disbursing the scholarship money to any candidate with incorrect bank details.
9. The Head of the Institution (HoI) shall register his/her institution in the portal using the institution **UDISE Code, Mobile No., E-mail ID** in the name of the Head of the Institution (HoI).
10. Once the **OTP verification is completed**, the Institution can LOGIN for submission of **ONLINE APPLICATIONS.**
11. The Head of the Institution should note down his/her **PASSWORD** and keep it in safe custody to avoid misuse.
12. Please note that **WRONG ENTRY** of data of candidates during submission of **ONLINE APPLICATION FORM** cannot be corrected by this office. The office will not take any kind of responsibility for the same.
13. The E-mail ID and Mobile number of the Head of the Institutions (HoI) will be used for further correspondence.
14. After accepting the above terms and conditions the Head of the Institutions shall click **NEXT BUTTON** to display and submit online application form.

SUBMISSION OF APPLICATION BY THE HEAD OF THE INSTITUTIONS:

1. The Head of the Institution (HoI) shall identify the eligible students of **his/her institution only**, who are studying in class IX, X, XI & XII.
2. The head of the Institution shall fill-up the **ONLINE APPLICATION** of each student continuously till the completion of the application of the last candidate by a single **LOGIN**.
3. There is a provision to make changes in the application form before clicking the **SUBMIT BUTTON**.
4. The Head of the Institution should verify the each and every information of the Application Form. Once he ascertains the filled-up data, he/she has to save the data.
5. Application once **SUBMITTED** cannot be corrected later.

VERIFICATION OF APPLICANTS DATA BY THE HEAD OF THE INSTITUTION:

1. Once the last date of Submission of Application over, a data sheet will be generated in PDF format and the same will be available in the same Institution Login ID & Password.
2. The Head of the Institution must take the PRINTOUT of three (3) copies of the data sheet.
3. The Head of the Institution will SIGN in EACH PAGE OF THE DATA SHEET and submit all three (3) copies to the respective Inspector of Schools for his/her COUNTERSIGNATURE.
4. The Inspector of Schools shall COUNTERSIGN the three (3) copies of the DATA SHEET.
5. The Inspector of Schools will retain two (2) copies of these DATASHEET and RETURN one (1) copy to the Institution.
6. Out of the two (2) copies retained by the Inspector of Schools, one (1) copy of each school will be submitted by the Inspector of Schools to the DIRECTOR OF SECONDARY EDUCATION, ASSAM for further action.
7. The Head of the Institution shall SCAN AND UPLOAD his copy in the PORTAL using his Institution Login ID & Password to complete the process.

VERIFICATION OF DATA BY THE INSPECTOR OF SCHOOLS:

1. The Inspector of Schools shall Identify the **GENUINENESS of Each INSTITUTION**.
2. Ascertaining the GENUINENESS OF AN INSTITUTION lies solely on the Head of the Institution.
3. The Head of the Institution under any circumstances must not REGISTER FAKE INSTITUTION and FAKE STUDENTS. In case of any FAKE ENTRY OF DATA He/She will be held responsible for the same.
4. The Inspector of Schools and the Head of the Institution must ensure that all the above steps are followed and all tasks are completed within the TIMELINE FIXED BY THE DIRECTORATE.

WHERE TO APPLY:

- Through the official website
 - a) **www.madhyamik.assam.gov.in** (at Latest Section)
 - b) **https://bidyarthi.co.in**
- Through the '**Bidyarthi**' mobile app (available at *Google Play Store*).
 - (A) Go to: Menu > Scheme > Minority Girls Scholarship > Application Form
 - (B) **News Highlight** at the top of the page.

Time schedule of the process:

Application Process by the Institution		Data Verification by the Inspector of Schools		Data Submission by the IS to the DSE	
From	To	From	To	From	To
17/08/2023	30/09/2023	15/10/2023	30/10/2023	05/11/2023	20/11/2023

Office Address:

ET Branch, Room No.48
Directorate of Secondary Education, Assam
Kahilipara, Guwahati – 781019
Phone: 0361-355-8-170
WhatsApp: 9435-77-67-67
E-mail: scholarships.assam@gmail.com

Sd/- Mamata Hojai
Director
Secondary Education, Assam